

MINUTES OF BISHOPS CAUNDLE PARISH COUNCIL MEETING
HELD ON TUESDAY, NOVEMBER 19th, 2024, AT 7.30 P.M.

1. **Apologies:** Cllr. Adlem, Cllr Wookey, Cllr. Legg
Attendees: Cllrs: Richards (Chair), Blair (Vice Chair), Jones, Phillips and Shaw. J. Walsh-Quantick (Clerk)

Members of Public: Nicola Hopkins (Farming and Wildlife Advisory Group (FWAG)), Andy Proberts (DCC Engineer – Flood risk management), Tim and Julia Otter (Lion's Club).

At the start of the meeting, Cllr Jones gave his resignation from the post of Councillor and gave his thanks to the Chair, all councillors and the clerk. Councillors present all gave their thanks to Cllr. Jones for his support with the council for his service both as Chair and a councillor.

To contact elections team.

Action: Clerk

2. **Previous Meeting Minute Approval**

Minutes of the meeting held on Tuesday 17th September 2024 with an amendment to a name on page 589. Proposed Cllr. Phillips, Seconded Cllr. Shaw.

Members of the Public Section Held (point 11)

Andy Proberts (Dorset Council) and Nicola Hopkins (FWAG) provided a detailed presentation on flood risk and mitigation options within Bishop's Caundle with a focus on the previous challenges in Church Green. They have offered to write a letter to residents with properties that overhang the ditches for review by the council and also to hold a wider meeting open to all residents regarding flood management options. To be followed up in the next meeting.

Tim Otter (Lions Club) gave an update on the 2025 Half Marathon, date 02/02/2025. The format will be similar to previous events and parking to be arranged within the playing field (weather dependent). Tim Otter will contact Colin West directly regarding use of the hall. A request has been made for Hedges to be cut prior to the event.

Action: Clerk

3. **Matters Arising:**

a. **Speeding Update, Community Speedwatch Team, SID**

- Cllr. Shaw provided an update at the meeting.
- Due to the weather there have been less CSW sessions arranged.
 - CSW team (Janice) has completed an official visit to the team.
 - Cllr. Richards will be joining the CSW team.

b. **FOI Request from Dorset Speed Watch Team**

Information received was reviewed. Over the previous 3 years there have been 18 official speed camera vans sited in the village for a minimum of 60 minutes in location. Activations of the cameras were between 0 and 12 per session with a maximum speed of 43mph recorded.

c. **Footpaths – maintenance, Dog Waste and Other Bins**

Cllr. Phillips updated councillors over progress with footpaths. Due to the weather and other commitments there has been little change over the past two months. Cllr. Phillips will repeat his footpath walks and update his previous report on path condition. Dorset Council have been approached by the local walking group regarding the path at Blind Lane. Cllr. Richards thanked Cllr. Phillips with his continued support on this.

Cllr. Jones has taken on responsibility for emptying dog waste bins for many years. With his resignation, there is a need for an alternative arrangement to be made. It was discussed that Dorset Waste Partnership should be asked to complete this.

d. Church Green Update.
A letter is to be drafted by Andy Proberts for properties that had items overhanging the ditch in the field behind Church Green which is to be sent by the Parish Council. This will need further review at the next meeting.

e. Manor Farm Barn Update
Work is now ongoing at the property. The footpath adjoining the pavement on the main road from the Manor Farm development is now completed.

f. Grants
The clerk has investigated potential grant options and these all appear to need a detailed plan for the works that the monies will be needed for as part of the application. It was discussed that the village need involvement in what projects are wanted to investigate further and how best to get this information. Facebook, the Parish Council Website and the Community shop are the preferred options for this to get the maximum engagement.

Action: Clerk

4. Village Updates

- **Play Area**
No formal update. A safety inspection has been arranged for next week. Benches will not be able to be placed onto verges (other than if already in situ). Alternative sites will need to be located. To be discussed in next meeting.

- **Playing Field / Pavilion.**
Initial remediation works have been completed arranged by Mark Fellows. Agreement was unanimous to pay £2009.67 to cover this work, £2000 was ringfenced from the CIL monies for the pavilion and the remaining £9.67 will be taken from reserves monies.

A meeting will need to be arranged to discuss a lease for the property and then further discussed with Mark Fellows.

Action: Clerk, MF, JP

- **Other community facilities**

No further update on adult fitness equipment.

Action: Clerk

5. Planning Applications

None

6. Precept

Draft budget figures for 2025-2026 had been circulated to all councillors prior to the meeting. These were discussed and provisionally agreed with the addition of £50 contingency for CSW equipment. Due to additional costs and the uncertainty over if funding will be needed for email addresses for next year (not allocated), an increase in 25% was unanimously agreed.

7. Training

No update.

8. Finance

Balances:

Natwest Current Account		£6,548.88
Natwest Grants Account		£2,991.16
Natwest Savings Account		£16,106.12
Total		£25,646.16

Income:

Current Account	Date	Amount
Precept invoice 2	27/09/2024	£4,903.50
Salary overpayment	12/11/2024	£12.00
Grants Account		
Savings Account		
Interest September	30/09/2024	£19.30
Wakeley & Sons Mrs Beasley	09/10/2024	£498.75
Interest October	31/10/2024	£18.97

Cheques Signed and Approved by Chair Since Previous Meeting

None		

Other Payments Since Previous Meeting

Current Account		
Hall Rent September	17/09/2024	£18.00
M Moore grass cutting September	25/09/2024	£100.00
Clerk HWA September	01/10/2024	£26.00
Clerk Salary September * noted on review missed HMRC deduction, £12 refund from clerk 12/11/24	01/10/2024	£446.16
HMRC September	01/10/2024	£12.00
Hugo Fox Internet September	10/10/2024	£11.99
Dorset Waste Partnership	16/10/2024	£24.27
M Moore Grass cutting October	22/10/2024	£100.00
Clerk Salary October (inc 2024-25 annual increase	31/10/2024	£525.82
backpay)	31/10/2024	£26.00
Clerk HWA October	31/10/2024	£26.00
HMRC October	31/10/2024	£35.00
Hugo Fox Internet October	11/11/2024	£11.99
Savings Account		

24/11

2026:

March 18th

2025:

Future Planned Meeting Dates: All 7:30pm Village Hall unless otherwise stated.

Tuesday January 21st, 2025, 7.30pm

Date of Next Meeting

9:32pm

12. Time of Closure

a). None

11. Members of the Public Questions (see also above)

10. Matters for Discussion Next Agenda / AOB.

None via post, emails as forwarded to councillors.

9. Routine correspondence.

Seconded: Cllr. Phillips

Proposed: Cllr. Shaw

	Comments	
£100.00		M Moore Grass Cutting November
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£470.00	Approx	Clerk Salary / HMRC / Expenses November
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£18.00		Village Hall Rent November
£11.99		Hugofox November
£11.99		Hugofox December
£380.00	Approx	Hedge Cutting (previously approved)
£2,000.00	Approx	Expenses for repairs for pavilion (ringfenced and previously agreed).

Payments Requiring Authorisation

		Grants Account