

## **MINUTES OF BISHOPS CAUNDLE PARISH COUNCIL MEETING**

**HELD ON TUESDAY, JANUARY 20<sup>th</sup> 2026, AT 7.30 P.M.**

1. **Apologies:** Cllrs. Richards (Chair), Shaw, Wookey (deployment). Cllr. Legg.  
**Attendees:** Cllrs. Blair (Vice Chair), Adlem. Shaw. J. Walsh-Quantick (Clerk).

**Members of Public:** One

**Councillor Blair acted as chair for the meeting. Non quorate and decisions needing full council agreement deferred to next meeting.**

2. **Previous Meeting Minute Approval**

Minutes of the meeting held on Tuesday 2<sup>nd</sup> December 2025 were agreed.  
Proposed Cllr. Blair, Seconded Cllr. Adlem

3. **Matters Arising:**

- a. **Lions Club Half Marathon**

Tim Otter has confirmed via email that (weather permitting), the Lions Club half marathon will go ahead on 01/02/2026. Cllr. Adlem confirmed that she will be able to open the gate prior to the event. **Acn: Cllr. Adlem**

- b. **Pavillion Update**

Damage reported at the last meeting to the pavilion has been boarded by Chris Adlem and thanks for his support given to pass on by Cllr. Adlem.

- c. **Fly tipping**

Further fly tipping was reported and a mattress left in the road was removed by a member of the public and thanks given for their time. All fly tipping on public land may be reported to Dorset Council via their website.

- d. **20MPH Discussion**

For further discussed at the next meeting. For the application evidence of community support will be needed and how this is obtained will need to be decided/actioned. **Acn: Clerk**

- e. **School Speeding Signs**

To be updated at the next meeting. **Acn: Clerk**

- f. **Councillor Vacancies**

Two vacancies remain, to discuss further at next meeting.

- g. **Bank Accounts**

Online bank provision continues to be reviewed. To be discussed further at next meeting. **Acn. Clerk**

4. **Councillor Legg Updates**

Cllr. Leggs email was read out by the clerk. The clerk will arrange for a snap poll to be raised and added to FB and paper copies to be placed within the shop. **Acn: Clerk**

5. **Village Updates**

**Community events** – No update

**Church** – No update

**Play Area and Inspection** – No update.

**Playing field / Pavillion** – The mower has been checked and damaged tyre replaced.

**6. Planning Applications P/HOU/2026/00062 and P/LBC/2026/00063**

Pre-advice from the planning team provided as part of an existing application with minor amendments to materials used. No objections raised.

**7. Training**

No training completed between meetings, councillors reminded to contact the Clerk if training is required.

**8. Finance – At 20/01/2026**

**a). Precept**

The precept for 2026-2027 was briefly discussed and it was confirmed that a 5% increase had been requested.

**b). Bishops Caundle Parish Council - State of Finances to 20/01/2026 (since previous meeting) - prepared 20/01/2026)**

**Balances:**

Natwest Current Account		£3,298.27
Natwest Grants Account		£2,991.16
Natwest Savings Account		£16,450.93
Total		£22,740.36

**Income:**

	Date	Amount
<b><u>Current Account</u></b>		
<b><u>Grants Account</u></b>		
<b><u>Savings Account</u></b>		
November interest	28/11/2025	£11.85
December Interest	31/12/2025	£14.12

**Cheques Signed and Approved by Chair Since Previous Meeting**


### Other Payments Since Previous Meeting

<b>Current Account</b>		
M Moore grass cutting Nov/Dec	25/11/2025	£ 200.00
Village Hall Nov/Dec meetings	26/11/2025	£ 36.00
M P Bennett Hedge Cutting	26/11/2025	£ 300.00
Clerk Salary November	01/12/2025	£ 469.30
Clerk Home Working Allowance November	01/12/2025	£ 26.00
HMRC November	01/12/2025	£ 20.80
Hugofox Website December	10/12/2025	£ 11.99
Hugofox Mailbox December	22/12/2025	£ 2.99
Clerk HWA December	02/01/2026	£ 26.00
Clerk Salary December	02/01/2026	£ 469.30
HMRC December	02/01/2026	£ 20.20
Hugofox Website January	12/01/2026	£ 11.99
AVG	15/01/2026	£ 84.99
Dorset Waste Partnership	19/01/2026	£ 24.87
<b>Savings Account</b>		
<b>Grants Account</b>		

### Payments Requiring Authorisation

	<b>Comments</b>	
Clerk Salary / HMRC / Expenses January	-	£536.00
Clerk Salary / HMRC / Expenses February	Approx	£536.00
Hugofox February		£11.99
Hugofox March		£11.99
Email February		£2.99
ICO	Estimated.	£38.00
Digby Estate	Estimated.	£35.00
Email March		£2.99
Hall rent		£36.00
Microsoft	Estimated.	£120.00

Proposed By: Cllr. Adlem

Seconded By: Cllr. Blair

N.b. Pension scheme for Clerk has not been joined.

### **c). Approval of Payments**

Agreement in meeting that payments expected between now and the next meeting are routine expenses

### **9. Routine correspondence.**

None via post, emails as forwarded to councillors.

**10. Matters for Discussion Next Agenda / AOB.**

- Bus Service options.
- 20MPH snap poll.
- School speeding signs.

**11. Members of the Public Questions**

None raised. The MOP present raised that they had difficulties finding things on the website and the clerk will review this.

**12. Time of Closure**

8:38pm

**Date of Next Meeting**

March 17<sup>th</sup> 2026

**Future Planned Meeting Dates: All 7.30pm Village Hall unless otherwise stated.**

**2026:** May 19<sup>th</sup> (Annual meeting and Annual Parish meeting), July 21<sup>st</sup>, September 15<sup>th</sup>, November 17<sup>th</sup>.

**2027:** January 19<sup>th</sup>, March 16<sup>th</sup>.

DRAFT